



# Yate Town Council

## Full Council

**Wednesday 30<sup>th</sup> August 2023**

You are hereby summoned to attend a meeting of **Yate Town Council** to be held at **Poole Court (Council Chamber)** on **Tuesday 5<sup>th</sup> September 2023** between **7.00pm and 9.00pm** for the purpose of transacting the business set out in the Agenda below.

Hayley Townsend  
Town Clerk

*Anyone attending this meeting is encouraged to follow the below guidance:*

- *On entering the venue, please use hand sanitiser;*
- *Attendees must not attend if showing any symptoms of Covid-19;*
- *No papers will be available; attendees are requested to download documents to their devices prior to the meeting;*
- *Attendees are encouraged, wherever possible, to take low carbon transport to meetings including walking, cycling, car sharing etc;*
- *In the event of a fire alarm or other emergency (signalled by a continuously ringing bell), please leave the building through the nearest fire exit or safest evacuation route. Please meet by the flag pole in the car park.*

*In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve and enhance biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010.*

- 1a. To receive apologies for absence.
- 1b. To receive any leave of absence requests.
2. Declarations of Interest under the Localism Act 2011

*Members who consider that they have an interest are asked to: (a) State the item number in which they have an interest, (b) The nature of the interest, (c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.*

Hayley Townsend, Town Clerk, Poole Court, Poole Court Drive, Yate, South Gloucestershire, BS37 5PP



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3. To receive any requests for dispensations.  
*(NB: Minute No. 17 of the Full Council meeting on 16 May 2023 granted dispensations to Councillors John Ford and Ray Perry to enable them to discuss matters relating to YOSC Ltd (for which they are both trustees) at Town Council meetings until the 2027 elections).*
4. Public Participation Session with Respect to Items on the Agenda.
5. To receive and **APPROVE** the Minutes of the Town Council Meeting held on 27<sup>th</sup> June 2023. [Click her for minutes](#)
6. To receive and **NOTE** the Minutes of the Environment and Community Committee meeting held on 18<sup>th</sup> July 2023. [Click here for minutes](#)
7. To receive and **NOTE** the Minutes of the Finance and Governance Committee meeting held on 25<sup>th</sup> July 2023. [Click here for minutes](#)
8. To receive and **NOTE** the Minutes of the Planning and Transportation Committee meeting held on 20<sup>th</sup> June 2023. [Click here for minutes](#)
9. Town Council Committee List

Further to Minutes. 7 and 8 of the Annual Town Council meeting on 16<sup>th</sup> May 2023, to review the Town Council Committee List [Click here for committee list](#) and to:

- elect chairs of the Environment and Community Committee, Finance and Governance Committee and Planning and Transportation Committee;
  - confirm appointments to committees, sub-committees, working groups, project steering groups, management committees, joint committees and outside bodies (now that newly elected councillors have had an opportunity to consider which of those they would like to serve).
10. To receive and consider the following items on the Clerk's Report. (Copy herewith)
    1. **Environment and Community Committee**
      - 1/1 Items Referred from the Environment and Community Committee Meeting Held on 18<sup>th</sup> July 2023
      - 1/2 Blakeney Mills Play Area and Open Space
      - 1/3 Eastfield Drive
    2. **Finance and Governance Committee**
      - 2/1 Items Referred from the Finance and Governance Committee Meeting Held on 25<sup>th</sup> July 2023
        - 2/1(a) Income and Expenditure Report to 30<sup>th</sup> June 2023
        - 2/1(b) Town Council Vehicles (to be received at item 11/2)

Hayley Townsend, Town Clerk, Poole Court, Poole Court Drive, Yate, South Gloucestershire, BS37 5PP





- 3. Planning and Transportation Committee**
  - 3/1 Items Referred from the Planning and Transportation Committee Meeting Held on 20th June 2023
  
- 4. Delegated Decisions**
  - 4/1 Record of Delegated Decisions
  - 4/2 Planning Comments Submitted under Delegated Powers (11<sup>th</sup> July 2023 and 8<sup>th</sup> August 2023)
  
- 5. Financial Reports**
  - 5/1 Accounts for Payment
  - 5/2 2022/2023 External Audit Report
  
- 6. Town Council Project Steering Group Reports (Task Limited)**
  - 6/1 Play Areas and Properties Project Steering Group – Kingsgate Park Refurbishment Project
    - (a) Phase 1: Timber Refurbishment (Children’s Playground Company)
    - (b) Phase 2: Eibe Play
  
  - 6/2 YOSC
    - (a) YOSC Liaison - Governance
  - 6/3 New North Yate Community Building
  
- 7. Consultations**
  - 7/1 Current Consultations
    - (a) Office of National Statistics
  - 7/2 Consultations Responses
    - (a) Street Trading Fees
  - 7/3 Urgent Consultations
  
- 8. Yate Town Centre**
  - 8/1 Yate Town Centre Strategy Group
  
- 9. Ladden Garden Village**
  - 9/1 Ladden Garden Village Liaison Group
  
- 10. NALC Study Tour to Yate**
  
- 11. Confidential Items**
  - 11/1 Confidentiality Confirmation

To **RESOLVE** to enter confidential session if required: *In view of the confidential nature of the business to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960 etc, it is advisable in the*





*public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

11/2 Confidential Items – to receive any confidential items.

11/3 To **RESOLVE** to return to public session.

## 12. Consideration of Impact of Decisions on Climate, Planet and Waste

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# Yate Town Council

## Full Council meeting

### 5 September 2023

#### Town Clerk's Report

#### 1 ENVIRONMENT & COMMUNITY COMMITTEE

##### 1/1 Items Referred from The Environment & Community Committee Meeting Held on 18 July 2023

To **NOTE** that no items were referred to Full Council from the Environment and Community Committee meeting of 18<sup>th</sup> July 2023.

##### 1/2 Blakeney Mills Play Area and Open Space

Further to Minute 6/3 of the Environment and Community Committee meeting on 18<sup>th</sup> July 2023, contact was made with South Gloucestershire Council (SGC) asking what they are doing about the Blakeney Mills Play Area space (as it's a SGC asset for which Yate residents pay a special expense for SGC to maintain).

SGC has secured allocation of £77,000 s106 funds to enhance the play area site and has advised that there is an opportunity to secure an additional £20,000 (approx.) for the open space onsite also.

It is **RECOMMENDED** that Yate Town Council:

- writes to SGC to:
  - welcome the allocation of £77,000 s106 funding towards the enhancement of the play area at Blakeney Mills;
  - clarify the Yate Town Council response as submitted in August 2018 for the use of the informal recreational open space (IROS) monies to be allocated to Blakeney Mills as a priority, over the other sites identified (Thorns Farm and/or Tobias Gardens and/or open space next to the Armadillo Youth Café & Venue and/or such other informal IROS as may be appropriate);
  - extend support for the development of a comprehensive scheme to enhance and connect the open space to the play area, using the additional £21,496.49 s106 IROS monies applicable to that vicinity (£7,781.03 capital / £13,715.46 revenue), coming from the development of the former North Yate Magistrates Court site;

- supports Councillor Sandra Emms in her work with SGC, Bromford Housing and residents, to develop a holistic enhancement project at this site.

### **1/3 Eastfield Drive**

Further to the Estates Manager's report received at the Environment and Community Committee meeting held on 18<sup>th</sup> July 2023, to be advised that the £8,000 funding associated with works at Eastfield Drive is still awaited from SGC / National Grid. Yate Town Council to consider funding works on an interim basis until funding is received, to enable works to progress without further delay.

## **2 ITEMS REFERRED FROM THE FINANCE AND GOVERNANCE COMMITTEE MEETING HELD ON 25 JULY 2023**

### **2/1 Income and Expenditure Report to 30 June 2023**

The Finance and Governance Committee **RECOMMEND** that the income and expenditure report to 30 June 2023 be approved at Full Council 5<sup>th</sup> September 2023. (Appendix 1)

### **2/2 Town Council Vehicles**

A confidential recommendations report will be received in confidential session, item 11/2.

## **3 PLANNING & TRANSPORTATION COMMITTEE**

### **3/1 Items Referred from the Planning & Transportation Committee Meeting Held on 20<sup>th</sup> June 2023**

To **NOTE** that items referred to Full Council from the Planning and Transportation Committee meeting of 20<sup>th</sup> June 2023 were received at Full Council on 27<sup>th</sup> June 2023.

## **4 DELEGATED DECISIONS**

### **4/1 Record of Delegated Actions**

To **NOTE** that where action has been taken between meetings, it has been in consultation with members of the council via email and the existing below delegation invoked:

*“The Town Clerk shall have the power to take action as necessary between Meetings of the Full Council, Committees, Sub-Committees, Project Steering Group Committees and Working Groups provided that such action is in accordance with the policy of YTC and is within budget.”*

To receive list of decisions taken using above delegation to 25<sup>th</sup> August 2023 [Click here for list](#).

## **4/2 Planning Comments Submitted Under Delegated Powers**

To **NOTE** that further to agreement to amend Planning and Transportation Committee meeting dates, (Minute No. 47 of the Full Council meeting on 27<sup>th</sup> June 2023), to save time and cost, and for the Committee to agree (digitally) the comments to be submitted and for delegation to the clerk to be invoked to submit the comments to SGC, the submissions of 11<sup>th</sup> July 2023 and 8<sup>th</sup> August 2023 will be formally reported to the Planning and Transportation Committee meeting on 12<sup>th</sup> September 2023.

## **5 FINANCIAL REPORTS**

### **5/1 Accounts for Payment**

To receive and **NOTE** the accounts for payment previously authorised in line with the Financial Regulations. [Click here for Payments list](#)

### **5/2 2022/2023 External Audit Report**

To **NOTE** Yate Town Council is yet to receive the year end external audit report and certificate from BDO LLP for year ending 31 March 2023. Once received, the Conclusion of Audit will be circulated to members and published on Yate Town Council Website and Poole Court noticeboard, no later than 30<sup>th</sup> September 2023, in line with the Local Audit Accountability Act 2014 and the Accounts and Audit Regulations 2015.

## **6 TOWN COUNCIL PROJECT STEERING GROUP REPORTS (TASK LIMITED)**

### **6/1 Play Areas and Properties Project Steering Group - Kingsgate Park Refurbishment Project**

NB\* At Full Council on 28<sup>th</sup> June 2023: Delegated powers be granted to the Town Clerk, in consultation with the Play Area and Properties Project Steering Group, to progress any matters relating to the Kingsgate Park and Peg Hill projects (in addition to existing delegations outlined in the Terms of Reference to the Project Steering Group itself

Phase 1: Timber Refurbishment (Children's Playground Company)

To **NOTE**:

- Risk assessments, method statements (RAMS) and proof of insurances were received from the supplier ahead of works commencing;
- Works have been delayed due to poor weather;
- During the disassembly of an end section in the senior unit, a rope malfunctioned and is not safe to be reinstalled; this area of the senior unit will be out of use until a new rope is received;

- Following members enquiries regarding additional steps on the junior timber trim trail, ROSPA has provided the following advice:

(additional steps at side of chain bridge, mid unit) There can be no raised hard objects within the falling spaces of any equipment unless the item is part of that unit. (Cluster item).

(additional steps at entrance, slide end) It could be a step up/down from something but has to flow as part of play.

- YTC has requested an additional stepping plate is added to the end of the junior trail unit; the supplier has advised this is possible.

## **Phase 2: Eibe Play**

### **To NOTE:**

- Following notification of material delays, a meeting with a representative of Eibe took place on 24<sup>th</sup> July 2023. Following the meeting, issues with material delays were resolved. As a goodwill gesture for inconvenience caused by Eibe to YTC, Eibe offered the following compensation:
  - a basic box of spares to prevent delay in receiving replacement parts, e.g. fixings, caps, torx socket set;
  - £500 discount on project cost; new total project cost £239,266.88;
  - additional spares package, to start post 2-year period that Eibe guarantee for malfunction and breaking of moving parts etc;
  - The Eibe JCT Desing and Build contract, and supplier order will be amended to state:
    - liquidated damages at £500 per week;
    - ROSPA sign off is the practical completion date;
    - The supplier is responsible for any and all materials and equipment left on site, until site handover to YTC;
    - Delay for inclement weather is only accepted beyond that reasonably expected at the time of year (included in JCT);
    - YTC expect the site to be left in a neat and safe condition, e.g. no trip hazards from uneven ground;
    - Post installation inspection will take place with Trevor Austin maintenance training session: any recommendations from the post installation inspections are rectified in good time, to avoid closures of the play equipment revised payment terms as follows:



1<sup>st</sup> Invoice - 100% payment for the equipment which will be invoiced on day of delivery of each item

2<sup>nd</sup> Invoice – 50% of the installation, invoiced half way through the project timeline;

3<sup>rd</sup> Invoice – remainder of the full invoice, invoiced on the day the approved safety inspection is received for the entire project (at practical completion);

4<sup>th</sup> Invoice - 3% of contract value, payable 12months from practical completion (date 3<sup>rd</sup> invoice)

- In the event of any inconsistencies between the terms and conditions of the order and any other documents, the JCT Design and Build contract shall prevail;
- Officers will meet with Eibe installation team w/c 28<sup>th</sup> August 2023 for a pre-works site inspection;
- Signs to notify the public of the phase 2 work schedule and closure of the play area will be displayed onsite from w/c 4<sup>th</sup> September 2023, on the YTC website and social media;
- Site set up/possession by the supplier will take place on 11<sup>th</sup> September 2023; Installation will commence on 14<sup>th</sup> September 2023 and is due to complete by 27<sup>th</sup> October 2023. A new project timeline has been provided by the supplier. [Click here for timeline](#)
- Additional ropes for the Bo Unit to the value of £1,100 were added to the project budget. The unit is hand carved/assembled onsite. Eibe will measure for ropes once the unit is installed. Lead time for rope order is up to 4 weeks;
- Additional updates to **NOTE:**
- Refurbishment of Multi Games Area (MUGA) will commence w/c. 4<sup>th</sup> September 2023 and complete within 7days (to receive an update, if available);
- On 25<sup>th</sup> August 2023 a meeting took place with SGC's Head of Property Services; YTC advised SGC we await a response to the YTC request to remove the 2028 break clause, from the existing 50-year lease for Kingsgate Park or freehold transfer – action from SGC remains outstanding.
- A meeting of the Project Steering Group was held on 29<sup>th</sup> August 2023.

## 6/2 YOSC

### (a) YOSC Liaison – Governance

#### To **NOTE:**

- a meeting took place between officers, the chair of YOSC Ltd and the Site Manager of YOSC on 28<sup>th</sup> July 2023 to discuss the draft lease sent to YOSC Ltd

in December 2022; YOSC Ltd was encouraged to seek legal advice in the drafting of any revisions they require before responding to YTC and we await a formal response;

- the TOCA arrangement was up for renegotiation from 23 July 2023 and a response is awaited from SGC to progress this matter.

### 6/3 New North Yate Community Building (NNYCB)

#### To NOTE:

- YTC extended an offer of support to SGC, with the community building consultation; SGC acknowledged receipt and has advised:

*The proposal is to carry out a community engagement exercise to learn what activities people are keen to be able to do in the new facility. This will be part of the brief for the design team and for potential operators. Catrin (Mathias) is meeting with Ward and executive members on 11 August to discuss. Help with promoting the Community Engagement exercise to groups and a residents would be very welcome once it is finalised. I will get back in touch once I have had clear instruction from the meeting of Catrin and the members.*

- YTC requested further information on the timeline for SGC seeking expressions of interest, for operator of NNYCB. A response from SGC is outstanding and a September meeting with the Head of Property Services has been proposed.

## 7. CONSULTATIONS

### 7/1 Current Consultations

Consultation Name	Link	Date Circulated	Closing Date	Notes
Consultation on the future of population and migration statistics in England and Wales	<a href="#">Click here to access consultation</a>	29.08.2023	26.10.2023	

### 7/2 Consultation Responses

Consultation Name	Link	Date Circulated	Closing Date	Notes
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Street Trading Fees Consultation	<a href="#">Click here to access consultation</a>	27.06.23	12.07.23	To <b>NOTE</b> comments submitted via email on 7 <sup>th</sup> July 2023 <a href="#">Click here to read response</a>
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### 7/3 Urgent Consultations

To receive any urgent consultations.

## 8 YATE TOWN CENTRE

### 8/1 Yate Town Centre Strategy Group

To **NOTE** that a doodle has been circulated and a meeting will be set in due course.

## 9 LADDEN GARDEN VILLAGE

### 9/1 Ladden Garden Village Liaison Group

To **NOTE** that a doodle has been circulated and a meeting will be set in due course.

## 10 NALC STUDY TOUR TO YATE

NALC would like Yate Town Council to host a study tour in Yate for approximately 12-15 delegates from noon on 21 May 2024 to noon on 23 May 2024, around the theme of youth engagement/provision. The visit will include presentations, an opportunity for delegates to talk to councillors and staff and an evening meal for delegates (which NALC funds). YTC is asked to:

- cover the cost of a sandwich lunch on both days of the visit and the cost of transporting delegates to/from their hotel accommodation and on a tour of Yate's youth facilities. It is recommended to fund this cost through the Democratic Representation cost line and a proposal is made to add this expenditure into the 2024/2025 draft budget for discussion by Council;
- nominate representatives to agree final study tour programme, in consultation with NALC;
- consider updating of YTC youth strategy, further to work undertaken by consultant appointed by YTC in 2013.

## **11 CONFIDENTIAL ITEMS**

### **11/1 Confidentiality Confirmation**

To **RESOLVE** to enter confidential session if required: *That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

### **11/2 Town Council Vehicles**

To receive and consider confidential report regarding Town Council Vehicles.  
(Confidential appendix 2)

**11/3** To **RESOLVE** to return to public session.

## **12 CONSIDERATION OF IMPACT OF DECISIONS ON CLIMATE, PLANET AND WASTE**

To consider if there are any impacts on climate, planet and waste following decisions taken during the meeting.

19/07/2023

## YATE TOWN COUNCIL

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09:00

## Summary Income &amp; Expenditure by Budget Heading 30/06/2023

Month No: 3

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Bowling Green/Sports Pavilion							
	Income	16,960	7,977	16,880	8,903			47.3%
	Expenditure	24,665	3,797	27,034	23,237	294	22,943	15.1%
	Movement to/(from) Gen Reserve	<u>(7,704)</u>	<u>4,180</u>					
102	Football Pitches/Pavilion							
	Income	6,983	744	7,304	6,560			10.2%
	Expenditure	22,496	2,728	25,403	22,675	(19)	22,695	10.7%
	Net Income over Expenditure	<u>(15,513)</u>	<u>(1,984)</u>	<u>(18,099)</u>	<u>(16,115)</u>			
	plus Transfer from EMR	3,181	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(12,331)</u>	<u>(1,984)</u>					
104	Tennis Courts - Sunnyside Lane							
	Income	1,437	1,120	1,456	336			76.9%
	Expenditure	3,616	0	794	794		794	0.0%
	Net Income over Expenditure	<u>(2,179)</u>	<u>1,120</u>	<u>662</u>	<u>(458)</u>			
	plus Transfer from EMR	3,286	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>1,106</u>	<u>1,120</u>					
105	Kingsgate Park							
	Income	8,843	230	8,516	8,286			2.7%
	Expenditure	43,725	1,139	59,754	58,615	255	58,360	2.3%
	Net Income over Expenditure	<u>(34,882)</u>	<u>(909)</u>	<u>(51,238)</u>	<u>(50,329)</u>			
	plus Transfer from EMR	2,672	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(32,210)</u>	<u>(909)</u>					
106	Brinsham Fields							
	Expenditure	16,997	316	22,463	22,147	625	21,522	4.2%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(16,997)</u>	<u>(316)</u>					
108	Abbotswood Centre							
	Income	1,049	0	0	0			0.0%
	Expenditure	636	0	1,117	1,117		1,117	0.0%
	Movement to/(from) Gen Reserve	<u>413</u>	<u>0</u>					
109	YOSC							
	Income	26,080	0	81,018	81,018			0.0%
	Expenditure	48,153	(2)	146,412	146,414	250	146,164	0.2%
	Net Income over Expenditure	<u>(22,073)</u>	<u>2</u>	<u>(65,394)</u>	<u>(65,396)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	10,964	0					
	Movement to/(from) Gen Reserve	<u>(33,037)</u>	<u>2</u>					
111	PA - Eggshill Lane							
	Expenditure	933	43	1,608	1,565	800	765	52.4%
112	PA - Kingsgate Park Junior							
	Expenditure	836	950	1,295	345	590	(245)	119.0%
113	PA - Kingsgate Park Senior							
	Expenditure	1,393	950	2,223	1,273	830	443	80.1%
114	PA - Howard Lewis							
	Expenditure	1,503	56	1,908	1,852	840	1,012	47.0%
115	PA - St Mary's Senior							
	Expenditure	1,659	43	2,156	2,113	13,115	(11,002)	610.3%
116	PA - St Mary's Junior							
	Expenditure	290	43	1,183	1,140		1,140	3.6%

Continued over page

09:00

## Summary Income &amp; Expenditure by Budget Heading 30/06/2023

Month No: 3

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	
117	PA - Tyndale Park	Expenditure	962	15	1,695	1,680	795	885	47.8%
118	PA - Wellington Road	Expenditure	180	43	901	858		858	4.8%
119	PA - Witches Hat	Expenditure	2,904	5,575	1,608	(3,967)	595	(4,562)	383.7%
	plus Transfer from EMR		0	5,500					
	less Transfer to EMR		0	0					
	Movement to/(from) Gen Reserve		<u>(2,904)</u>	<u>(74)</u>					
120	PA - Abbotswood	Expenditure	5,006	0	333	333		333	0.0%
121	PA - Millside Playzone	Expenditure	2,445	43	2,463	2,420	875	1,545	37.3%
122	PA - Lye Field	Expenditure	102	0	901	901		901	0.0%
123	PA - Peg Hill Skate Park	Expenditure	8,994	351	13,896	13,545	400	13,145	5.4%
	plus Transfer from EMR		0	0					
	Movement to/(from) Gen Reserve		<u>(8,994)</u>	<u>(351)</u>					
124	PA - Yate West Kickabout	Expenditure	180	43	1,600	1,557		1,557	2.7%
125	PA - Longs Drive Playzone	Expenditure	6,665	(6,239)	1,351	7,590	6,301	1,289	4.6%
126	PA - Brinsham Park	Expenditure	712	61	1,464	1,403		1,403	4.2%
129	Play Areas	Expenditure	40,537	0	62,380	62,380		62,380	0.0%
130	Open Spaces	Income	4,027	769	2,520	1,751			30.5%
		Expenditure	82,547	13,779	98,537	84,758	2,700	82,058	16.7%
	Net Income over Expenditure		<u>(78,520)</u>	<u>(13,010)</u>	<u>(96,017)</u>	<u>(83,007)</u>			
	plus Transfer from EMR		450	0					
	Movement to/(from) Gen Reserve		<u>(78,070)</u>	<u>(13,010)</u>					
160	Estates Staff	Income	0	500	0	(500)			0.0%
		Expenditure	116,731	53,907	149,061	95,154	200	94,954	36.3%
	Movement to/(from) Gen Reserve		<u>(116,731)</u>	<u>(53,407)</u>					
170	Est Crewcab Tipper WA66EDX	Income	0	75	0	(75)			0.0%
		Expenditure	7,810	2,198	10,358	8,160		8,160	21.2%
	Movement to/(from) Gen Reserve		<u>(7,810)</u>	<u>(2,123)</u>					
171	Est Kangoo Bus Van WN71SZG	Expenditure	7,217	1,363	4,684	3,321		3,321	29.1%
172	Est Tractor J418 ODG	Expenditure	4,313	196	2,093	1,897	73	1,824	12.9%
173	Est Kubota Mower Y434 HEU	Expenditure	2,903	305	1,788	1,483		1,483	17.0%
174	Est Renault Kangoo BT18 DZL	Expenditure	3,546	797	6,958	6,162		6,162	11.4%
176	Estates Equipment	Expenditure	6,338	2,105	3,733	1,628	(493)	2,121	43.2%
177	Est Batwing Mower (KP) WX15KKC	Expenditure	13,896	3,549	16,788	13,239		13,239	21.1%
178	Estates Ranger Pickup EF18 XBM	Expenditure	6,468	1,232	7,195	5,963		5,963	17.1%
180	Transport Initiatives	Income	3,765	0	0	0			0.0%
		Expenditure	4,798	0	1,590	1,590		1,590	0.0%
	Movement to/(from) Gen Reserve		<u>(1,033)</u>	<u>0</u>					
501	Democratic Representation	Expenditure	394	40	11,476	11,436		11,436	0.3%
	plus Transfer from EMR		0	0					
	less Transfer to EMR		16,014	0					

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## Summary Income &amp; Expenditure by Budget Heading 30/06/2023

Month No: 3

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	<u>(16,408)</u>	<u>(40)</u>					
502 Civic Expenses	Income	260	0	0	0			0.0%
	Expenditure	2,618	128	5,103	4,975	1	4,973	2.5%
	Net Income over Expenditure	<u>(2,358)</u>	<u>(128)</u>	<u>(5,103)</u>	<u>(4,975)</u>			
	plus Transfer from EMR	94	0					
	less Transfer to EMR	525	0					
	Movement to/(from) Gen Reserve	<u>(2,789)</u>	<u>(128)</u>					
505 Adjustment to Reserves	Expenditure	0	1,032	0	(1,032)	1,032	(2,064)	0.0%
508 Service Support	Income	1,559,499	844,416	1,676,251	831,835			50.4%
	Expenditure	399,455	106,710	471,679	364,969	172	364,797	22.7%
	Net Income over Expenditure	<u>1,160,044</u>	<u>737,706</u>	<u>1,204,572</u>	<u>466,867</u>			
	plus Transfer from EMR	0	3,836					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>1,160,044</u>	<u>741,542</u>					
510 Grants	Income	0	24	0	(24)			0.0%
	Expenditure	22,663	15,384	24,884	9,500		9,500	61.8%
	Net Income over Expenditure	<u>(22,663)</u>	<u>(15,360)</u>	<u>(24,884)</u>	<u>(9,524)</u>			
	plus Transfer from EMR	2,404	0					
	less Transfer to EMR	227	0					
	Movement to/(from) Gen Reserve	<u>(20,486)</u>	<u>(15,360)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
512 Community Support	Income	9,049	3,447	7,268	3,821			47.4%
	Expenditure	174,450	3,414	217,636	214,222	386	213,836	1.7%
	Net Income over Expenditure	<u>(165,401)</u>	<u>33</u>	<u>(210,368)</u>	<u>(210,401)</u>			
	plus Transfer from EMR	1,500	0					
	less Transfer to EMR	11,356	0					
	Movement to/(from) Gen Reserve	<u>(175,257)</u>	<u>33</u>					
550 Heritage Centre	Income	14,281	2,800	0	(2,800)			0.0%
	Expenditure	90,131	15,176	99,980	84,804	1,268	83,536	16.4%
	Net Income over Expenditure	<u>(75,850)</u>	<u>(12,376)</u>	<u>(99,980)</u>	<u>(87,604)</u>			
	plus Transfer from EMR	273	0					
	less Transfer to EMR	10,960	0					
	Movement to/(from) Gen Reserve	<u>(86,538)</u>	<u>(12,376)</u>					
551 Parish Hall	Income	18,263	7,650	18,876	11,226			40.5%
	Expenditure	19,423	2,589	18,051	15,462	126	15,336	15.0%
	Movement to/(from) Gen Reserve	<u>(1,160)</u>	<u>5,061</u>					

## Summary Income &amp; Expenditure by Budget Heading 30/06/2023

Month No: 3

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
552	Pop Inn Cafe							
	Income	22,662	5,599	18,964	13,365			29.5%
	Expenditure	36,963	5,715	40,616	34,901	232	34,669	14.6%
	Net Income over Expenditure	<u>(14,301)</u>	<u>(116)</u>	<u>(21,652)</u>	<u>(21,536)</u>			
	less Transfer to EMR	1,120	0					
	Movement to/(from) Gen Reserve	<u>(15,421)</u>	<u>(116)</u>					
553	Poole Court							
	Income	48,382	21,193	49,508	28,315			42.8%
	Expenditure	91,093	22,381	111,861	89,480	1,143	88,337	21.0%
	Net Income over Expenditure	<u>(42,711)</u>	<u>(1,188)</u>	<u>(62,353)</u>	<u>(61,165)</u>			
	plus Transfer from EMR	133	0					
	Movement to/(from) Gen Reserve	<u>(42,579)</u>	<u>(1,188)</u>					
554	Armadillo							
	Income	73,644	17,710	76,668	58,958			23.1%
	Expenditure	341,518	59,088	290,413	231,325	2,084	229,240	21.1%
	Net Income over Expenditure	<u>(267,874)</u>	<u>(41,378)</u>	<u>(213,745)</u>	<u>(172,367)</u>			
	plus Transfer from EMR	88,601	0					
	less Transfer to EMR	500	0					
	Movement to/(from) Gen Reserve	<u>(179,772)</u>	<u>(41,378)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
556	YMCA							
	Income	11,110	2,833	13,512	10,680			21.0%
	Expenditure	16,388	2,232	15,983	13,751	66	13,685	14.4%
	Movement to/(from) Gen Reserve	<u>(5,279)</u>	<u>600</u>					
600	Capital Expenditure							
	Income	31,048	320,056	300,000	(20,056)			106.7%
	Expenditure	120,061	69,122	420,200	351,078	328,684	22,393	94.7%
	Net Income over Expenditure	<u>(89,013)</u>	<u>250,934</u>	<u>(120,200)</u>	<u>(371,134)</u>			
	plus Transfer from EMR	81,809	4,641					
	less Transfer to EMR	97,475	5,000					
	Movement to/(from) Gen Reserve	<u>(104,679)</u>	<u>250,575</u>					
	Grand Totals:- Income	<b>1,857,342</b>	<b>1,237,142</b>	<b>2,278,741</b>	<b>1,041,599</b>			<b>54.3%</b>
	Expenditure	<b>1,807,312</b>	<b>392,396</b>	<b>2,412,609</b>	<b>2,020,213</b>	<b>364,222</b>	<b>1,655,990</b>	<b>31.4%</b>
	Net Income over Expenditure	<b><u>50,030</u></b>	<b><u>844,746</u></b>	<b><u>(133,868)</u></b>	<b><u>(978,614)</u></b>			
	plus Transfer from EMR	<b>184,403</b>	<b>13,977</b>					
	less Transfer to EMR	<b>149,142</b>	<b>5,000</b>					
	Movement to/(from) Gen Reserve	<b><u>85,291</u></b>	<b><u>853,723</u></b>					